



Welding Qualification Series
Pre-event Worksheet

Business Name: _____

Address: _____

City: _____ State: _____

Contact Name: _____

Title: _____

Phone: _____

Email: _____

1. Number of participants for this Qualification Test Series session? _____

2. Do you have any known OSHA violations? Yes / No
 a. If yes, can you correct them before the test day?
 Yes / No

3. Do you have welding curtains & blankets at your facility? Yes / No

4. Do you have a sturdy mounted vice? Yes / No

5. Do you have a work table? Yes / No

6. Do you have the following personal safety gear for each technician?

Welding helmet: Yes / No

Welding Gloves: Yes / No

Welding jacket: Yes / No

Safety glasses: Yes / No

Welding respirator: Yes / No

Ear Plugs Yes / No

7. MIG Welding equipment questions:

Number, make, model of welding equipment available at the facility.

Example:

Brand: *Miller* Model: *140* Amperage: *90* Condition: *2*

Condition: rating 1 = new; 2 = good; 3 = fair; 4 = useable; 5 = not sure

Brand : _____ Model: _____ Amperage: _____ Condition: _____

Brand : _____ Model: _____ Amperage: _____ Condition: _____

Brand : _____ Model: _____ Amperage: _____ Condition: _____

8. MIG Welding equipment questions:

- a. Does this machine have a dedicated electrical circuit for the operation in the stall which it will be used? Yes / No
- b. Are the electrical cables and welding cables in good condition? Yes / No
- c. Do you have spare replacement parts that may require replacement during the qualification? (i.e. contact tips, liners, and nozzles, along with any other welder parts that may be utilized to include extra shielding gas and welding wire). Yes / No

_____ Quantity Describe: _____

_____ Quantity Describe: _____

_____ Quantity Describe: _____

- d. Specification for the welding wire in this machine: Yes or Specify _____
 - i. Steel ER70S-6 (0.24) Yes
 - ii. Aluminum ER5356 (0.35) Yes
- e. Specification for the shielding gas: Yes or Specify _____
 - i. Steel (Argon/CO2 75/25%) Yes
 - ii. Aluminum (Argon 100%) Yes
- f. Will the test area require the Welding machine to use an extension cord? Yes / No
If yes, specify
 - i. Length of the extension cord. _____
 - ii. Wire gauge of the extension cord _____

9. Do you believe welding equipment to be used during I-CAR training and qualification tests is capable of performing adequately Yes / No
(Equipment servicing by an authorized dealer should be considered if equipment has been in service over one year)

10. Can you obtain and provide a current certificate of insurance with I-CAR co-named on document? (obtain from insurance carrier) Yes/No

Please note

This worksheet is intended to be used in conjunction with a pre-event interview conducted by the assigned I-CAR Program Instructor. Once completed this worksheet must be included with registration documents.

Registration documents include:

- Pre-event worksheet completed, approved by I-CAR Program Instructor and signed by business manager or owner

- Certificate of Insurance with I-CAR co-named with business as additional insured (obtained from insurance carrier)
- Qualification Series Registration Form
- Payment

Reschedule/Cancellation Policy

- On day of event I-CAR Program Instructor will verify compliance with worksheet that was originally submitted; if not in compliance or facility conditions are inadequate, a fee of four (4) I-CAR discount coupons or equivalent will be forfeited and class rescheduled.
- There is no fee for rescheduling an event within 30 days, but must be done within 72 hours of original event date and time.
- Cancellations will forfeit four (4) I-CAR discount coupons or equivalent

The information provided on this worksheet is accurate and I understand Reschedule/Cancellation Policy.

Signature: _____

Please provide registration documents to I-CAR within 48 hours of this interview.